



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	HINDUSTAN INSTITUTE OF MANAGEMENT AND COMPUTER STUDIES
Name of the head of the Institution	Dr Naveen Gupta
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05652763704
Mobile no.	9627182913
Registered Email	director.himcs@sgei.org
Alternate Email	registrar.himcs@sgei.org
Address	Agra-Delhi highway, NH-2
City/Town	Farah, Mathura
State/UT	Uttar pradesh
Pincode	281122

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Prof. Naveen Gupta			
Phone no/Alternate Phone no.		05652763704			
Mobile no.		9627182913			
Registered Email		director.himcs@sgei.org			
Alternate Email		registrar.himcs@sgei.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://himcs.edu.in/wp-content/uploads/2021/03/AOAR-2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://himcs.edu.in/wp-content/uploads/2021/03/04Academic_Calendar-2018-19-odd-even.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.65	2016	29-Mar-2016	28-Mar-2021
6. Date of Establishment of IQAC			14-May-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Doctorate Conference	26-Jul-2018 2	8
CSCD programme PEDP	17-Jul-2018 1	7
Youth Conference : Role Of Youth in Nation Building	18-Aug-2018 1	155
Training Programme Dolpur	06-Sep-2018 1	5
SOS Drivers Recognition	14-Sep-2018 1	13
AMU SOS Presenattaion	19-Sep-2018 1	4
RSTC / DST Divisional Level Science Exhibition	27-Sep-2018 2	514
Swacch Bharat abhiyan Raja Ki Mandi with India Rising	02-Oct-2018 1	64
Felicitating Ceremony of Mr ankur by SOS Team	02-Oct-2018 1	60
Guest Talk HDFC Asset Management , Mathura , Mr Nishant Kumar Jha	03-Oct-2018 1	82
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HIMCS	nil	nil	2019 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
---	----

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) US India Experiential Study Exchange program was organized where students from Boston University interacted with our students to have some understanding about project SOS. 2) Faculty were enrolled under MOOC / NPTEL certificate program. 3) RSTC/ DST Divisional Level Science Exhibition was organized by department of management IT department. 4) DST-nimat Entrepreneurship awareness camp was organized

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize the internal academic audits	ü Internal academic audit conducted by the IQAC Cell
To plan the execution of PMKVY course received	ü Conducted skill development classes under PMKVY scheme.
To apply for new courses like MCS integrated , MBA Integrated & B.Voc etc	ü Application sent to Affiliation body
To organize programs and activities to inculcate social ,national and human values in youth	ü To achieve the objective Youth Conference: Role of Youth in Nation Building was organized
To motivate faculty members to register in online courses c for quality delivery and advancement	ü Faculty were enrolled under MOOC / NPTEL certificate program.
Faculty members were encouraged for PhD program and for research work	ü Ms Riju A Singh, Mr Shantanu Kumar Sahu & Ms Tanu Marwah were given full support for completing and pursuing their research work. ü To enhance quality research work Doctoral Conference was organized where no. of researches presented their specialized research papers.
Workshops on Employability to be organized for final year students	ü Mock Interviews, Soft Skill Program and workshops were conducted to help students in developing their personalities
To initiate students exchange program for better academic learning and culture exchange.	ü US-India Experiential Study Exchange program was organized where students from Boston University interacted with our students to have some understanding about project SOS.
To organize FDP , SDP , MDP and conferences for development and	ü Conducted FDPs for enhancements & rethinking of teaching-learning

industry liaising	concepts. ü Training Programs for SGI Staff (appreciative Inquiry) HCST, SDP for HCST Staff were organized ü Conducted Training Program at Dholpur (Rajasthan) & Noida, (UP). ü MDP on Role of Behavioral Competencies in Building a Culturally Cohesive Workforce was conducted
To explore the possibilities of new MOUs that the students are able to get new learning platforms	Few MOU's were signed to improve learning platforms
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
IQAC	05-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
--	----

16. Whether institutional data submitted to AISHE:	Yes
---	-----

Year of Submission	2019
--------------------	------

Date of Submission	30-Apr-2019
--------------------	-------------

17. Does the Institution have Management Information System ?	Yes
--	-----

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Hindustan Institute of Management and Computer Studies, Farah, Mathura is using ERP system named "SIM". Following are the working modules: 1) Student 2) Employee 3) Fee 4) Library 5) Hostel 6) Transport 7) Inventory 8) Finance 9) Student Portal
--	--

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to AKTU, Lucknow. The Institute offers four courses - MBA, MCA, two PMKVY Courses (Domestic Data Entry Operator & Junior Software Developer). All the courses are intrinsically job oriented. Being an affiliated

college, before action plan the college has to keep in mind the academic calendar is issued by the affiliating University. Before the start of the academic year the heads of the departments start collecting / gathering information about the syllabus revision in the respective subject year wise. At the beginning of every academic year, the HoDs conducts meeting with all faculty members to develop strategies for effective implementation of curriculum as well as co-curricular and extension activities. Faculty members are working as members in many committees of the institution. As per the changes in curriculum in view of changing industry, social needs, the institute plans and develop strategies, capability to deliver and add value as per the intended course objective with right mix of in house faculty members, experts, industry associations and entrepreneurs. At the beginning of the academic year Time-Table committee frames the time-table as per the guidelines of the university academic calendar is prepared keeping in mind all the curricular aspects. The faculty members participate in the workshops organized by the Board of Studies time to time in their respective subjects. The outcome of the workshop is being shared in the department and the students, updating themselves the faculty members are encouraged to participate orientation courses, refresher courses, Seminars, workshops and conferences. Teaching faculty members plan and prepare their own plan of action, teaching and learning plan according to the syllabus and the available time frame on integrated online ERP. Departmental review meetings are arranged regularly to discuss about the completion of syllabus, needs external inputs, and exposures. As per the need of the department - remedial course, tutorials and special sessions are organized as per the guidelines of the University and discussions with directors, deans and head of departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Domestic Data Entry Operator	PMKVY	27/10/2018	70	Employabil ity and Entr enuership	Data Entry
Junior Software Developer	PMKVY	27/10/2018	70	Employabil ity and Entr enuership	Software Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	NA	01/07/2018
MCA	NA	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Dot Net Programming (HIM-002)	01/07/2018	54
Java Programming (HIM-001)	01/01/2019	26
Statistical Tool Analysis	18/03/2019	50
SPSS Workshop	11/03/2019	30
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	MBA	176
MCA	MCA	28
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Institute is constantly in dialogue with all its stake holders and seeks advice and input from industry leaders, academicians, experts in order to provide value in the different areas of engagement. The institute has an integrated online ERP which is integrated with performance management system (http://192.168.100.20/simwebsgi/login) of faculty. The adopted PMS is a 360 degree feedback and development process through which data is gathered, analyzed and communicated to concerned faculty members /trainers regarding the course/subject. The score received is further discussed in person with Directors/Dean with the purpose of improvement and support. In case any course correction is required the same is initiated based on the information obtained from the focused feedback. Both these feedback information is incorporated in the module review document prepared by the faculty at the end of the course. Each faculty member offering a core/elective course has to engage with industry practitioners/entrepreneurs/experts in the domain and gathers feedback/suggestions on course content, sequencing/relevance of topics and assessments, skill targeted and employability support. The same is discussed and documented in the module review document and used as an input in designing the course for the next academic year. This ensures that the course is up to date and fulfils the future employment requirement of students. Based on the faculty's experience in conducting the course and student performance in</p>

university examination, the institute arranges a meet up with graduating students and concerned faculty to assess the gaps in delivery and adoption and alternative pedagogies since institute has limited access to modify the content , we continuously work to add value , align courses with emerging needs and alternative delivery processes (if possible as per faculty interest) to optimize maximum of the course as an outcome.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCA	NA	90	25	16
MBA	NA	120	105	80

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	Nil	222	Nil	27	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	27	5	5	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute believes in holistic development of a youth and strives to build responsible citizenship in budding professionals. To cater to the objective, we believe teaching along with mentorship is the need. The institute efforts to make learning student centric and transformational rather than just transactional. To formally include everyone into the mentorship led mindset on holistic development, we had adopted Institutional Guardianship counseling system where every faculty is allotted a group of 20 students who is the institutional guardian of them. The purpose of the IGs is to ensure and develop a lasting positive relationship with their counselees. The IG is not just a faculty rather a first point of connect and a responsible person in campus with whom allotted counselees can talk, discuss, learn and share issues related to personal, family, social and career dimensions continuously and allow the IG to interact with their parents, family members at institute or institute events or as per convenience and foster positive development in academics and professional journey together. Specific focused programmes/workshops are arranged for faculty members (IGs) time to time in campus to reinforce learning's of counseling systems positive psychology and holistic development to better equip individual faculty members for the mentorship role. A separate CSCD (Center for self and career development) is also there in the campus under guidance of Dr Naveen Gupta, Director and Behavioral scientist to support need based students for counseling, stress, depression situations. The center runs save your friend open campaign with students to

help them learn empathy, identify deviant behavior and help.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
222	27	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	27	7	7	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	70	I	02/01/2019	25/02/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Following reforms initiated on continuous internal evaluation (CIE) system at the institutional level: 1. Open Book Examination was conducted for MBA I year students. 2. Dr Sheetal Sachdeva , Asst Prof. , MBA Deptt would be taking charge of COE - HIMCS and Mr Vivek Pandey, Asst Prof., MCA would be Dy. COE,HIMCS 3. Changes in all formats of exams - combined formats of MBA MCA 4. Seating plan of students of MCA with MBA students. 5. Everything empowered with COE Department 6. List of students not appeared in any of CTs or only one CT out of CT 1 CT 2 7. To ensure the standard quality of question paper in the internal test series for management students this should include basic fundamentals and applied part too. 8. The question paper should meet out the level of post graduate management students especially those who are above average students. It must include case lets in it. 9. Viva Voce can be taken if required for those students who donot score pass percentage of standard quality question paper. 10. Those students who are below average or average can be compensated in makeup series test which can be set according to their level. 11. The question paper should be errors free i.e no grammatical mistakes, spelling check and to keep in mind proper formatting while making a question paper.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar was planned at the beginning of academic session and

circulated to all faculty, staff and students. The academic calendar consists of departmental activities and functions like workshops, conferences, guest lectures, internal assessments, industrial visits, practical examinations, extension activities, Orientation, Talent Hunt, Achievers Award and Magnifest etc. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. Sometimes, classes are lost due to unforeseen events. Institute makes up for these lost days, so that the schedule can be strictly adhered to.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://himcs.edu.in/wp-content/uploads/2020/12/Program-Outcomes-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
14	MCA	MCA	28	26	92.86
70	MBA	MBA	88	74	84.09

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://himcs.edu.in/wp-content/uploads/2021/03/SSS-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	Participants	2900	2900
Any Other (Specify)	2	ADRDE	62000	62000
Major Projects	3	Department of Science and Technology(DST) Govt Of India	230000	230000
Minor Projects	3	Department of Science and Technology(DST) Govt Of India, MHRD	20000	20000
Any Other (Specify)	1095	Department of Science and Technology(DST) Govt Of India, MHRD	0	0

Any Other (Specify)	1	Jindal	20000	20000
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	NIL

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
mhrd Incubation Center	INSTITUTION INNOVATION COUNCIL	MHRD	Akhilesh chandra	INCUBATION CENTRE	21/11/2018

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MBA	Nil
MCA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	Nil	0
International	MBA	2	1.25

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	Nil
MCA	Nil

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Listening to our inner voice for better mental health.	Gupta, N., Singh, R.A.	Behavioral Scientist, 19(2), 141-144	2018	0	HIMCS, Mathura	Nil
Antecedents of HR Challenges in Tourism Industry with reference to Agra	Shantanu Kumar Sahu Dr Rahul Pratap Singh Kaurav	Social Science Research Network, Elsevier	2018	0	Jiwaji University, Gwalior	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	Nil	Nil	Nil

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	52	1	14

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Guest Talk HDFC Asset Management , Mathura , Mr Nishant Kumar Jha	HIMCS	2	80
Felicitating Ceremony of Mr ankur by SOS Team	HIMCS	10	50
Swacch Bharat abhiyan Raja Ki	HIMCS	14	50

Mandi with India Rising			
RSTC / DST Divisional Level Science Exhibition	DST	14	500
AMU SOS Presenattaion	HIMCS	2	2
SOS Drivers Recognition	HIMCS	3	10
Training Programme Dolpur	HIMCS	2	3
Youth Conference : Role Of Youth in Nation Building	HIMCS	5	150
CSCD programme PEDP	HIMCS	2	5
Doctorate Conference	HIMCS	3	5
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Social achievers Award	HIMCS	SOS Drivers Recognition	3	10
Swacch Bharat abhiyan	HIMCS	Swacch Bharat abhiyan Raja Ki Mandi with India Rising	14	50
Project SOS Bhojanalaye by Students launched	HIMCS	Project SOS Bhojanalaye by Students launched SOS Bhojanalaye by Students launched	14	75
community Development	HIMCS	SOS Deepawali Bazaar	14	120
Community Upliftment	HIMCS	Republic day celebration at SGI and Village Churmurah	7	60

Connecting with Community	HIMCS	Visit to Apna Ghar and Bharat pur Bird Sactury	4	60
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Conference : Role of Youth in Nation Building	150	SGI	1
Workshop on Advance Excel	30	SGI	1
Doctorate Conference	5	SGI	2
Launching and Application of Action Research throught project SOS bhojanalaye	75	SGI	365
Incubation Center Certification Recived	2	MHRD	365
US-India Experiential Study Exchange Program	15	Self	6
Students Exchange Programme for MBA students HIMCS with IITM	10	HIMCS and IITM	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship /Project Work	Education/ Training/Project Training	Maurya Software Pvt Ltd, Sikandra, Agra	01/07/2018	30/06/2019	48
Internship /Project Work	Education/ Training/Project Training	E-Gain, Khandhari, Agra	04/07/2018	03/07/2019	48
Internship	Education/	Programing	10/10/2018	09/10/2019	60

/Project Work	Training/Project Training	park Infotech			
Internship /Project Work	Education/Training/Project Training	Ilkway Digital Company	05/11/2018	04/11/2019	48
Internship /Project Work	Education/Training/Project Training	Institute of Information Technology and Management, New Delhi, India	01/02/2019	31/12/2019	15
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maurya Software Pvt Ltd, Sikandra, Agra	01/07/2018	Education/Training/Project Training	54
E-Gain, Khandhari, Agra	04/07/2018	Education/Training/Project Training	54
Programing park Infotech	10/10/2018	Education/Training/Project Training	80
Ilkway Digital Company	05/11/2018	Education/Training/Project Training	54
Institute of Information Technology and Management, New Delhi, India	01/02/2019	Education/Training/Project Training	15
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	99673

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SIM	Fully	52.2.2.2	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23308	2117196	150	80000	23458	2197196
Reference Books	2223	684843	20	7000	2243	691843
Journals	89	100744	7	10500	96	111244
e-Journals	299	593628	5	14192	304	607820
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mr N K Mishra	RCA301, RCA303, RCA305, RCAA01, RCA351	ERP/LMS/PPT	01/08/2018
Dr Abhilasha Singh	KMB 107, RMBHR01,	ERP/LMS/PPT	01/08/2018
Ms Riju Agarwal	RMBMK02,	ERP/LMS/PPT	01/08/2018
Mr Shantanu Sahu	RMBHR02,	ERP/LMS/PPT	01/08/2018
Dr Sheetal Sachdeva	RCA102, KMB103,	ERP/LMS/PPT	01/08/2018
Dr Siddharth Verma	KMB 108, RMB301,	ERP/LMS/PPT	01/08/2018
Dr Yudhishtir Singh	RVE301,	ERP/LMS/PPT	01/08/2018
Dr Gunjan Bhatnagar	KMB 105, RMBHR03, RMBMK01,	ERP/LMS/PPT	01/08/2018
Mr Akhilesh Chandra	RCA302, RCA501, RCAA31, RCA551,	ERP/LMS/PPT	01/08/2018
Mr Kapil	RCA304, KMB 104,	ERP/LMS/PPT	01/08/2018

Choudhary

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	193	1	2	0	1	2	2	15	0
Added	0	0	0	0	0	0	0	5	0
Total	193	1	2	0	1	2	2	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
70000	691613	9400000	9440439

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The infrastructure facilities available in the institute, conforms to the norms of AICTE and affiliating University. • The management provides excellent infrastructure, state-of-the-art library and laboratory facilities to fulfill expectations of various stake holders. • Class rooms, tutorial rooms, library, laboratory and seminar halls are equipped with ICT tools. • The valuable suggestions of Governing Board to modernize the infrastructure are immediately implemented. • The Institute takes prime priority to update the infrastructure to promote research and development and consultancy activities in each department as and when necessity arises. • The Lab and Library committee of the Institute takes due care to update and provide learning and e-learning resources. • Library and Labs are having compulsory slots in time tables to ensure the best utilization of these resources by the students. • Students may also access these facilities in their free times like lunch hour or in free lectures. • The Department of Physical Education has all the facilities to promote sports and games. ? The total play ground area is 110 X 60 sq yards. It includes 200 meters mud track with 8 lanes for track and field Markings. ? Facilities for outdoor games such as Cricket, Football, Handball, Badminton, Basket Ball, Kabaddi, Hockey, and Volleyball are made available. ? Facilities for Indoor games like Chess, Carom and Table Tennis etc. are made available. ? Students participate in various National level, State level, University level and District level sports and games and have brought laurels to the Institute.

Annual sports day is celebrated to inculcate sport spirit among the student, faculty and staff. • Every department is having their own ICT enabled quality class rooms, tutorials rooms, Seminar Halls, Laboratories pertaining to the department.

<https://himcs.edu.in/wp-content/uploads/2021/02/Procedures-for-maintaining-and-utilizing-Labs-Lib-and-classrooms.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically Weak / meritorious	19	264000
Financial Support from Other Sources			
a) National	Samaj Kalyan Vibhag	16	1400076
b) International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Development Program	18/08/2018	241	T and D Department
Personality Development Program	27/01/2019	222	T and D Department
Personal Counselling	18/08/2018	222	HIMCS
Personal Counselling	27/01/2019	222	HIMCS
Centre for Self and Career Development Program	17/07/2018	30	HIMCS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Aptitude Training Programme	28	28	Nil	14
2018	Aptitude Training	88	88	Nil	62

Programme

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential Ltd	40	12	NIL	Nil	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Magnifest	Regional	500
Poster Making Competition on Women: the real architects of society and Life of a woman: Reality vs Dream.	inter College	20
SOS BHOJNALAYE PRESENTATION BY STUDENTS	college	10
Talent Hunt - MCA /MBA	inter College	100
Youth Conference	Regional	250
Achievers MBA	college	100
Poster Making Competition on Empowering women	college	20

Say no to Tobacco_ Nukkad Natak	college	50
Teachers Day	college	100
Color Day	college	100
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Second Prize	National	Nill	1	1706714008	RICHA RATHAUR
2018	Consolation Prize	National	Nill	1	1706770001	Aashi Garg
2018	Consolation Prize	National	Nill	1	1806770078	Vivesh Shakya
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute is firm believer that overall growth of students is possible only when we give student a platform to express themselves in their areas of interest other than academic front. Various activity societies like library society, cultural activity society etc were form by student's forum along with institution management for smooth running of the tasks. Youth Seminar was organized in the institute by the student forum under the ages of Think Tank and the institute management in which various cultural activities were organized and the students were selected to represent the institution at university level. The Think Tank forum actively participated in organizing and conducting programmes like tree plantation, cleaning of college premises, swach bharat abhiyan, blood donation camp etc. In the blood donation camps organize by students' welfare committee, the staff and students donated blood for which they were given certificate. The students' council named women welfare committee has also successfully conducted seminars and workshops for girl's safety, women helpline and eve teasing for safety of the institution girls. Institute has various academic and administrative committees consisting of students for promoting students involvement in the decision making for the improvement of the teaching-learning process, placement, training and basic amenities to provide the students a conducive environment during their stay and better career opportunities. Through these committees students represent their thoughts, opinions and suggestions for the development of Institution. Student Council of our institution is a very active one and they have specific set of committees who look after students needs during the academic year starting from the admission process. Student council has organized a host of functions during the academic year including fresher's welcome, social programme, teacher-student badminton match during teacher's day celebration, Basant Panchami, Saraswati Puja, Annual College Sports Event. Members of Student's Council are also present in Library Committee, Women Welfare Committee, Training and Development Committee, Discipline Committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

124

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

? Every year we organize alumni talk in orientation programme ? Every year a session with Alumni (from different field) is scheduled from year 2016 till date ? Meeting in IQAC cell from year 2016 with distinguished alumni is scheduled twice in every semester. ? Assistance in placement and summer internship is a regular association in practice with alumni.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission statement of our college defines the institutions distinctive characteristics of addressing the needs of students and society it seeks to serve. In order to achieve its mission the faculty members are given due place of involvement in all important decisions as part of governing and executing the plans of the institution. The institution has qualified and competent academic administrators to provide effective leadership and management at various levels. The involvement of leadership is achieved through well-defined systems and organizational structure consistent with AICTE/Dr AKTU /SGI policies and with the vision and mission of the institution in general. Various committees such as Governing Council, Admission Committee, IQAC, Culture Committee , Women Welfare and Grievance , Proctorial board, Anti Ragging , Research and Development, Library and Lab management . are constituted and committee is empowered to meet at regular intervals, oversee the functions and grievances , execute updations /changes as per policies and plans , suggest innovations and ensure execution with discussion and direction of Head of Institution. The faculty members are nominated in various bodies and committees for decision making and managing the various functions of the institution. Ideas are invited from Alumni and other stakeholders for innovation and improvement in various functions such as administration, examination, Cultural , placement, finance administrations maintenance etc. The institute believes and practice decentralized approach in spirit and in practice.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As broadly curriculum is provided by the affiliating university, Dr AKTU, Lucknow, the college lays significant emphasis on adding value to the defined curriculum in LTP mode to through

Inclusion of field work, industrial visit and educational excursion and live projects in both courses-MBA/MCA. Additional modules are being developed based on institute expertise in areas of Positive Psychology, Projective Techniques, and Advance IT tools.

Teaching and Learning

The institute is in process of adoption of context and experiential learning along with mere content delivery and examination. Students are continuous encouraged to work with live projects, industry problems at Agra, various socio economic models that is developed in house to be taken up by students as per their area of intent. Projects like SOS (Community training and livelihood model), Project ReD P (Rural education development project for rural schools), Project Psychologist for You (Solving loneliness and depression). Enhancement of learning skills of the Students through dedicated Training and Department team of SGI and Rubicon Skills P Ltd. Wide access ICT to inculcate online learning management resources-e-book, e-journal and motivating them for NPTEL courses along with facility for carrying out project works.

Examination and Evaluation

As institute is affiliated to Dr AKTU, Lucknow, we enforce all the reforms, processes as suggested by the university from time to time.Apart from university College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures. An experiment was also undertaken for Open book examination for few papers, which was later discontinued based on 360 degree feedback appraisal.

Research and Development

College publishes two journals- JMDIT and SIS (Referred Journal). The Institute has motivating and supportive policies, support systems and encouraging environment for Faculty members to pursue higher studies, undertake research and publications. Focused programmes and ecosystem is being developed to facilitate research scholars and Doctoral conference is conceived and managed. Supporting

policies including - publication encouragement support, research grant (SGI group policy) , higher education (Ph.D programmes support) , encourage to attend/present papers in International/National/State Level Seminars, workshops and to act as resource persons. College explores various funding agencies for sponsoring major / minor projects. (DBT, DST, ICSSR, UGC etc.). Motivating the faculty members and the students to organize various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors.

Library, ICT and Physical Infrastructure / Instrumentation

The Institute is hosted in a spacious physical infrastructure having sufficient scope for additional expansion as per need. Provision for wi-fi facility in both the campus and hostels for use of the e-learning resources. Increase of the internet bandwidth from 15 mbps to 20 mbps through broadband and lease line to facilitate greater access and adoption of e learning/research /Teaching learning in campus. Provision for access of online resource facility is being developed. E learning resources live- Nalanda e-lib consortium and ProQuest database is available for access. Provision of more model class rooms under college fund and other external funds is being pursued to add on advance personalized learning management system along with investment into developing digital infrastructure of ERP and LMS. Procurement of more upgraded computer systems -desktop and laptop is also in process to upgrade lab capability and ICT

Human Resource Management

The institute follows a positive people policy and believes in empowerment and development across levels. policies including liberal leave and work policies, pursuing higher education , research and development, Medical emergencies support ,opportunities of learning and up skilling is duly taken care of under broad realism of Human Resource Management at Institute and Group level. Motivating and facilitating the faculty members to participate in Refresher Orientation courses. (HVPE,

Psychology, Social Entrepreneurship,).

In house Organization of workshops/Conferences, meetups on emerging and diverfied areas of Management and IT, Life and Society is a routine process. 360 degree Performance-appraisal of the faculty members and staff is undertaken periodically to identify areas of improvement and development through online PMS (Performance management System). Maintenance of (both online and offline) Grievance Redressal Cell, Anti-Ragging Committee, Women Welfare and grievance cell, CSCD(center for self and career development). Appointment of a doctor and 2 support staff in the campus dispensary and First Aid center is there round the clock for ensuring and coordinating healthcare emergencies for people in campus.

Industry Interaction / Collaboration

The institute has a capable and efficient Training Development, and Training and Placement department for facilitating corporate interface and supporting academic programmes by bridging industry academia gaps. Training Development department with a dedicated team of industry trainers has customized training modules for MBA/MCA programmes aligned with dynamic needs of corporate and industry to help equip students with requisite skills. Institute has MOU with Rubicon Skills P Ltd for employability skilling value addition. Coupled with this, Institute gives significant emphasis on guest lectures, industry talks, exposure and immersion programmes.

Admission of Students

HIMCS Brochure, Fees, Application Form and Scholarship are finalized and after approval from SGI marketing and admission committee (a centralized department at corporate level for all constituent colleges of SGI) are uploaded on the website. Entrance exam process, selection procedure, eligibility criteria along with the guidelines of the interview are mentioned in the application form and website. Interview dates are uploaded on the website and also sent to the prospective/shortlisted students through call letters. Students, who meet the criteria, need to appear for an interview process where panel is

from Industry/Alumni and Faculty. The interview process is exploratory in nature prospective test the technical skills, soft skills through discussion and structured questions during interview. To facilitate meritorious students from across the different segment of society , Sharda scholarship and alignment with samaj kalyan department of Govt of Uttar Pradesh is there as per the prescribed norms/rules.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>HIMCS actively uses online source of operations. Integrated ERP/LMS system used for classes, lesson planning and management, assignment and announcements for academics management, employees activity (leaves, salary, personal development) . It keeps track of personal details of each and every employee across levels and management span. Institute has a LAN connection with corporate email ids to communicate it with internal stakeholders. Institute maintains its website www.himcs.edu.in to communicate its philosophy and updates to external stakeholders.</p>
<p>Administration</p>	<p>The administrative activities involves maintenance of infrastructure, estate management , Liaoning with internal and external stakeholders including affiliating university, regulatory bodies, inter departments and inter college communication, parents and students. Registrar office with member committees reviews and audits all the function. The Registrar office along with the various committees (grievance cell, library and lab, academic council, women welfare, placement).The team further suggests the changes and implement. They benchmark the practices with top B Schools and then upgrade.</p>
<p>Finance and Accounts</p>	<p>The Institute has already taken various steps for implementation of E-Governance in Finance Accounts: On line fee collection from students. Deposit of fee by cash is prohibited. On line salary payment. On line deposit of PF/ESI .On line deposit of TDS .On line payment of reimbursements to staff. On line leaves approvals. On line</p>

approvals .On line collection of dues from students other than fees. On line payslips and leave records of staff. Institute does not encourage Cash Payments and Receipts

Student Admission and Support

The institute provides support to students from entry to exit in various forms. 1. Scholarships - Merit scholarships to deserving students as per institute policy and scholarship schemes through Samaj kalyan department of Uttar Pradesh. 2. Tie up with nationalized banks like SBI, PNB, HDFC for Loan facilities. 3. Welfare Activities - Medical Insurance, In campus doctor, state of the art hostel, library, counseling and mental health professionals (as per need) , Gym. CSCD and "Psychologist for You" is a dedicated support being conceived and promotes in campus to help students with need based counseling, psychological profiling and assessment, psychologist support. The institute is planning to make it online and open. 4. Club - societies like NGO, Area Specific, Blogging, Photography, Literary, and Cultural for all round development of students. 5. Sports facilities in hostel. 6. Career Counseling In order to keep a regular connects among the Campus. The placements team including Training and placement department, student body and faculty coordinators consistently work on to leverage industry connects, networks, alumni database and alumni interactions to facilitate positive career progression and support.

Examination

For effective conduct of examination, the institute follows the guidelines as laid down by the affiliating university for examination. Apart from those, tests, quizzes are conducted by individual faculty concerned. Certain experiments like open book examination (only in one out of three test series is experimented for Finance, which in pursuance with examination cell of the university for possibility of inclusion)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
------	-----------------	---------------------------------------	-----------------------------------	-------------------

		for which financial support provided	which membership fee is provided	
2018	NAND KUMAR MISHRA	Google Android Workshop	NIL	2900
2018	RAHUL KHANDELWAL	AICTE Prog	NIL	250
2019	NAND KUMAR MISHRA	AIMA-Data Science workshop	NIL	3023
2019	AKHILESH CHANDRA	AIMA-Data Science workshop	NIL	3023
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	Training Programme of SGI staff (appreciate Inquiry)HC ST ,	19/12/2018	19/12/2018	Nil	24
2019	NIL	FDP For Staff of Hindustan College Of Science and Technology HIMCS	02/01/2019	02/01/2019	Nil	16
2019	NIL	FDP For Staff of Hindustan College Of Science and Technology,	22/01/2019	22/01/2019	Nil	16
2018	Human Values and Professional Ethics- Level 2	NIL	21/12/2018	28/12/2018	1	Nil
2019	US-India Experiential Study	NIL	10/01/2019	10/01/2019	4	Nil

	Exchange Workshop /Welcome of Boston Students for the study of SOS/ LTA 2019					
2019	SIS Workshop	NIL	07/03/2019	08/03/2019	6	Nil
2018	Doctoral Conference	NIL	26/07/2018	27/07/2018	8	Nil
2018	Advance Workshop on Excel	NIL	01/10/2018	01/10/2018	3	Nil
2019	Workshop on Role of Education in National Development	NIL	25/02/2019	26/02/2019	8	Nil
2019	ROLE OF BEHAVIOURAL COMPETENCIES IN BUILDING A CULTURALLY COHESIVE WORKFORCE	NIL	15/03/2019	16/03/2019	5	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Human Values and Professional Ethics- Level 2	1	21/12/2018	28/12/2018	8
Advanced Android Training Program	1	20/08/2018	25/08/2018	6
Business Intelligence, Artificial Intelligence and Economic Data Modelling for MSMEs	2	14/01/2019	19/01/2019	6

Data Science: R Basics (MOOCS from Harvard University through edX)	1	07/01/2019	07/03/2019	56
Problem solving through Programming In C (MOOCS from IIT-Kharagpur through NPTEL)	3	19/01/2019	19/04/2019	84
"Data Base Management System" MOOC Certification from IIT Kharagpur through NPTEL	1	19/01/2019	19/03/2019	56
Intelligent Computing Techniques in Data Mining and Image Processing	1	01/01/2019	06/01/2019	6
Workshop on Research Methodology in Management and Data Analytics-PLS Modelling-6	1	29/08/2018	29/08/2018	1
US-India Experiential Study Exchange Workshop /Welcome of Boston Students for the study of SOS/ LTA 2019	4	10/01/2019	10/01/2019	1
SIS Workshop	6	07/03/2019	08/03/2019	2
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
27	27	22	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MDP	SDP	Scholarships for Marititious/ Economically poor students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is an institutional mechanism for internal and external audit. The institution is having qualified chartered accountant as internal auditor who is auditing the accounts. After the audit, the report is sent to the management for review. In addition to this, the institution is having consultants to give opinion on taxation and legal issues. At the end of the academic year external auditors audit the accounts. Internal audit has been carried out by Internal staff on regular basis and external audit has been carried out by statutory auditor's firm External Auditor's Firm Name: LODHA CO. External Auditor's CA Name: CA GAURAV LODHA, M.NO. 507462

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

32815015.62

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AKTU	Yes	SGI
Administrative	Yes	AKTU	Yes	SGI

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Special meeting with parents of students suffering from depression and personality disorder took place in the campus. ? In Orientation Programme parents are invited. ? After every class test evaluation a parent teacher meet is organized in the college premises. ? Parents of newly admitted students were invited in Induction/Orientation Pogram.

6.5.3 – Development programmes for support staff (at least three)

1. . Training Programme of SGI staff (appreciate Inquiry)HCST , 19 dec 2018 2. . FDP For Staff of Hindustan College Of Science and Technology HIMCS 2 Jan , 2019 3. . FDP For Staff of Hindustan College Of Science and Technology, 22 Jan 2019 1. . Training Programme of SGI staff (appreciate Inquiry)HCST , 19 dec 2018 2. . FDP For Staff of Hindustan College Of Science and Technology HIMCS 2 Jan , 2019 3. . FDP For Staff of Hindustan College Of Science and Technology, 22 Jan 2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Focus on Research and Consultancy projects 2. Fostering Entrepreneurship and Innovation 3. Strengthening value based approach 4. Green campus initiation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Students Exchange Programme for MBA students HIMCS with IITM	07/03/2019	07/03/2019	08/03/2019	10
2018	SOS Project-Phase 5 for auto drivers at Mathura Junction Railway Station, Mathura	15/08/2018	15/08/2018	30/06/2019	45
2018	SOS Bhojnalaya for BPL people at Raja Ki Mandi Railway Station Agra	01/07/2018	01/07/2018	30/06/2019	50
2018	US-India Experiential Study Exchange Program	10/01/2019	10/01/2019	15/01/2019	15
2018	Counseling facilities for students may be made proactive and training /placement activities strengthened to benefit them in a bigger way	01/07/2018	01/07/2018	30/06/2019	Nil

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Welfare Committee- Guest Talk by Ms Aanchal Jain	08/03/2018	08/03/2018	60	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environmental Consciousness and Sustainability / Alternate Energy initiatives such as: Percentage of power requirement of the University met by the renewable energy sources</p> <p>The institute has initiated various steps to address environmental issues such as:</p> <ul style="list-style-type: none"> • Renewable energy - The institute is utilising Solar Energy system as partial fulfilment of its energy requirement which brings down its cost by 27. • Clean water and sanitation - The institute is having its own RO water plants. • Waste Management: ? Liquid wastages: The institute is having its own Sewage Treatment Plant (STP) to treat liquid wastage. ? Medical wastage: All the medical wastages generated from the institution's medical dispensary are treated and disposed in a desired manner. • CNG fitted transport: All the buses are CNG fitted considering the environmental concerns. • Green Army- The institute has formed a committee named as "Green Army" which aims to control the electricity wastages across the campus. • Water Conservation : Rain water harvesting structures are in place to conserve the rain water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	14/09/2018	1	SOS Drivers Recognition	Community Development	13
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SGI HR POLICIES	01/07/2018	HIMCS, is acutely aware of need of value system and professional ethics so, continuously adjusting its educational processes to the evolving needs. Our emphasis is on developing skills and personal attributes that make our students competent to deal with the chaotic world of business with confidence and ethics. HIMCS has assiduously worked hard to reengineer internal processes and systems to ensure delivery of quality education and value for money to the students and their parents. This manual for "Code of Conduct" suggests guidelines to all stake holders of HIMCS to abide with aforesaid processes.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Youth Conference : Role Of Youth in Nation Building	18/08/2018	18/08/2018	150
Training Programme Dolpur	06/09/2018	06/09/2018	3
SOS Drivers Recognition	14/09/2018	14/09/2018	10
AMU SOS Presenattaion	19/09/2018	19/09/2018	2
Swacch Bharat abhiyan Raja Ki Mandi with India Rising	02/10/2018	02/10/2018	50
Felicitating Ceremony of Mr ankur by SOS Team	02/10/2018	02/10/2018	50
Guest Talk- Hemant Kumar Srivastava , Founder and CEO Socio Charge . Com	04/10/2018	04/10/2018	68
Launch Of Project	10/10/2018	10/10/2018	70

Save my Friend at Rainbow Hospital Agra			
Project SOS Bhojanalaye by Students launched	27/10/2018	27/10/2018	75
SOS BHOJNALAYE PRESENTATION BY STUDENTS	30/11/2018	30/11/2018	78
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. All the class rooms, faculty and staff rooms are having glass windows which facilitates the maximal utilization of natural light. 2. The traditional lighting systems are replaced with CFL lighting system 3. The institute has formed a committee named as Green Army consisting of students and staff which ensures switching off the electrical equipment when not in use. 4. Minimizing use of elevator, and encouraging staff and students to use staircases whenever possible 5. Use of renewable energy ? Solar energy used in the campus. Which brings down the cost by 27. 6. Efforts for Carbon Neutrality ? All the buses are CNG fitted. ? The college has made adequate arrangements for the parking of vehicles . ? Emission test certificates are mandatory for the vehicles in the campus ? Students, faculty and staff utilize college transportation facilities instead of using individual transportation. ? The institute organizes periodical campaign to promote no vehicle day across the city 7. Plantation ? The college organizes periodical campaign to inculcate the values of plantation among the students and the faculties. 8. Waste management ? Seminars and class teachings are given for the proper waste disposal. ? Use of plastic bags are discouraged in the campus. ? The institute organizes periodical awareness campaign named " Say No to Polythene" in the campus and across the city. 9. Effluent treatment and recycling plant ? A well-equipped sewage water treatment plant is setup to treat waste water in the Institution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 Women and Social Entrepreneurship. In line with GOI vision of encouraging entrepreneurship as an alternative to job crunch and enabling young professionals to develop startups/ventures and become job creators, Institute is continuously working in area of aligning existing shared capability, networks and market access. As the institute has significant experience and capability to support entrepreneurial potential and ideas solving social problems, social entrepreneurship is a thrust area. The programmes are designed in a way to enable youths undergoing MBA/MCA courses to enable ideation, development and commercialize to Impact. The weekly engagement to in-house conceptualized and undergoing social projects, students are encouraged to opt for either of the projects as per interest areas for as long as they are in campus to experience the actions, solve real on ground challenges, discuss with faculty and other mentors of the project and learn to contribute, design solutions, engage with stakeholders and think as an entrepreneurs. Few in-house conceived ongoing social action projects are Project SOS - Repositioning Image of Agra and behavioral training to PAT (Porters, Auto and Taxi drivers) Project Psychology 4 You- To design scalable solutions to solve growing loneliness, depression and mental health of city. Project Red P (Rural education development Project) - To work with rural government schools. Peengri and Churmura village are identified government primary schools. Apart from social action entrepreneurship development, Institute has a special focus towards

sensitizing young girls enrolled in programmes for entrepreneurship. To promote girls are equally encouraged to join the projects and work on fields along with focused motivation support by inviting women entrepreneurs for interaction sessions through various platforms. Few eminent women entrepreneurs aligned for the purpose of interaction include- Dr Shivani Chaturvedi, Ms Anchal Jain, Ms Meeta Kulshrestha, Ms Pawani Khandelwal, etc. Institute received AICTE IIC membership as a step towards the purpose of facilitating entrepreneurial capability development and support. 2. HOTS (Higher Order thinking Skills) as a focus area of development. The institute always effort to reimagining and re assess the existing needs that a management education cater to. Towards this endeavor of aligning Institute vision with future needs of professionals, Higher Order Thought leadership and development is adopted as a focus area of change. The realization of the fact that apart from producing professional managers, we need to reinforce responsible and sensible professional's too and as such significant effort is being oriented towards learning and developing Higher Order Thinking Skills in our students. Towards the effort, Institute strives to adopt alternative pedagogy like outbound training programmes, immersive learning, Experiential learning sessions, challenge the status quo , student led events, identifying students focus areas and aligning them with experts /Faculty members and they are provided additional resources to think and engage productively.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://himcs.edu.in/wp-content/uploads/2021/03/HIMCS-Innovative-Practices-2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Consultancy and Advisory to strengthen Agra MSMEs In line with GOI vision to empower and support MSMEs for higher contribution towards GDP and supporting local MSMEs in the region -Agra-Mathura-Aligarh, the institute is working on to establish center for excellence as a capability network of Experts, Researchers, Entrepreneurs, Subject Matter Experts, Institutional bodies to undertake research, support and promote MSMEs of identified clusters to solve the existing challenges and support them. The institution believes that the role of contemporary professional education is beyond confinement to the classroom and a comprehensive research, consultancy and advisory support center is planned in sequential phased manner to leverage the rich experience repository of professional. MSMEs leaders, Faculty, Researchers and students to understand the deep challenges being faced by local MSMEs, design support interventions and explore support possibility. In the first phase of the integrated project, faculty and students will design the survey tool and database of MSMEs owners/decision makers in the identified clusters, later on the interview schedule will be done by students researchers which will be analyzed and focused MSMEs will be supported through needed consultancy and advisory support at the planned center of MSME (proposed) at the Institute as center of excellence. The initiative is under the leadership of Dr Naveen Gupta and Faculty members with expert resources from Industry, AIMS and AIMA associated network.

Provide the weblink of the institution

<https://himcs.edu.in/wp-content/uploads/2021/03/Why-HIMCS-is-Distinct-2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

Social Outreach and Community Development Programme The Institute proposes to initiate a Social Outreach and Community Development Programme in keeping with our tireless efforts to reach out to others. Together we shall strive to make our city and country a cleaner, better place. Motivated faculty members shall guide and mentor students and interact with community for a mutually enriching experience. Starting short term courses to support career and employability. The Institute plans to open full fledged center in areas of soft skills -Finishing school and competititive exam preparation center in house to support students in the areas and add on to employability, which is now taken care of through PDP trainers and in house faculty members. Enhancing TLP - The institute believes that Learning process is of utmost importance for a contemporary learning experience and thus ,institute is working to design and develop more effective teaching learning programme based on ASK framework as an advancement to existing LTP model.